

# welcome to Camp Shelly Ridge

Dear Parents & Guardians,

Thank you for registering your camper for Camp Shelly Ridge, part of the Girl Scouts of Eastern Pennsylvania. A resident camp summer adventure like no other is just around the corner for your camper. Nowhere else can a girl experience and explore as much fun, challenge, and excitement in the outdoors as they can at Girl Scout Camp!

At Camp Shelly Ridge, along with their chosen theme, campers will experience campfires, daily swims (weather permitting), STEM based activities and (grade dependent) opportunities to challenge themselves on our climbing wall or low ropes course, perfect their archery aim and enjoy traditional and non-traditional sports activities in our indoor activity center.

See you at camp!

#### **CHECK IN**

Check in is Sundays 4–5pm for full-week campers and half-week Sunday to Tuesday programs.

Check in for Wednesday to Friday programs is 10am on Wednesday.

- Please do not arrive early. Staff will not be set up to help you before the check-in time noted above.
- There will be lots of camp staff to guide you through the check-in process and with your luggage. We ask you please to follow the map handed out so that you can ensure that you have gone to every check-in stop.

#### **CHECK OUT**

Check out for full-week campers and Wednesday to Friday programs is Fridays 5–6pm.

Check out for Sunday to Tuesday programs is 7pm on Tuesdays.

 Please do not arrive early. We know that you are excited to see your camper but ask that you please adhere to this time frame so that we can ensure a safe and organized check out.

If you require an early pick up on the check out day or an earlier pick up day, please note the times on your camper's release form at check in before you leave. Please note that usually the last "early" pick up on Fridays that we can accommodate is at 2pm.

- When picking up your camper, you will be required to show a photo ID such as a Driver's License.
- Campers will not be released to anyone without proper identification or to anyone not listed on the Camper Release Authorization. You must be listed on the Camper Release Authorization to pick up any camper. Please list alternates inthe case that you will be unable to pick up your camper.

#### **CAMP CONTACT:**

Camp Director—Susan Groff

Shelly Ridge Resident Camp 330 Manor Road Miguon, PA 19444

E: srrcdirector@gsep.org

#### **REGISTRATION CONTACT:**

Member Services P.O. Box 309 Lafayette Hill, PA 19444

**T:** 215.564.2030 **F:** 215.564.6953

memberservices@gsep.org

# QUESTIONS OR CONCERNS PRIOR TO CAMP:

During the camp season, the Camp Director can be reached via the contact information shared above. Prior to camp season, if you have any questions or concerns please contact Maureen Maier at 267-388-0283.

#### **OPEN HOUSE:**

Come and visit camp before it is open for the summer! Meet the staff and tour the facilities. For online webinars see the webinar section.

Sunday, February 16, 1-4pm Sunday, March 8, 1-4pm Monday, April 20, 6-7:30pm

#### **CAMPERS LOVE MAIL!**

SEND MAIL TO:

Shelly Ridge Resident Camp NAME OF CAMPER NAME OF PROGRAM 330 Manor Road Miguon, PA 19444 Dear Parents,

In our continuous efforts to provide the best possible care to our campers and staff, all Girl Scouts of Eastern Pennsylvania camps are partnering with **CampDoc.com**.

CampDoc.com is an electronic health record system for camps, and will help us consolidate and integrate camper health information into a centralized and secure location. Their system will give our staff, doctors and nurses instant access to camper health information, a key component in providing quality care.

The security, confidentiality and privacy of your camper's personal health information will always be protected. Only our camp's health staff will have access to camper health information, and the CampDoc.com site is secure, encrypted and password protected.

Prior to the start of the camp year, you will receive a "Welcome E-mail" from CampDoc.com with information about how to access your camper's health information.

- Click the link in this email to login. Here, you will be instructed to create an <u>Authorized User</u> for your CampDoc account, along with a password.
- Follow the instructions, and complete the profile for your camper. Alerts will appear for any missing required information.
- Upload any required documents to your CampDoc.com account which will include your family's health insurance card and the healthcare provider form.
- Return to app.CampDoc.com at any time to make changes/updates to your camper's health information before camp begins.

Please set CampDoc.com as a 'safe sender,' to avoid accidental delivery to junk and spam folders.

Please contact the CampDoc Help Desk with any CampDoc related questions. Help Desk hours are Monday-Friday 8am-5pm EST. The Help Desk can be reached via telephone by dialing 734-636-1000 or via email at help@CampDoc.com.

We are excited to continually evolve – building safer, more productive and more efficient systems to create the best experience for you and your family.

We can't wait to see you this summer,

**GSEP Girl Experience Team** 

#### **CAN'T MAKE IT TO AN OPEN HOUSE?**

Check out the Shelly Ridge webinar. In this short presentation we will go over need to know information for the first-time parent or parents that want more information about camp. Simply log in where ever it is convenient for you. All webinars are live, you will be able to ask questions and receive answers.

Camp Shelly Ridge Info Session
Tue, Apr 7, 2020 7:00 PM - 8:00 PM EDT
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/353947957
You can also dial in using your phone.
United States: +1 (646) 749-3122
Access Code: 353-947-957

#### **TRADING POST**

The Trading Post (Camp Store) will be open during your camper's stay at camp. Cash, check, and credits cards are accepted. Your camper will visit once during the week.

What can you find at the Trading Post? Camp Shelly Ridge t-shirts, stuffies, water bottles and camp essentials, such as mess kits, friendship bracelets and more.

# **Camp Payment & Refund Policy**PAYMENT

A \$50 NON REFUNDABLE deposit is required for each camp session you wish to attend.

Payment is due in full 4 weeks prior to the camp start date. If full payment is not received 4 weeks prior to your campers start date, your slot will be forfeited and opened up to other campers. Your deposit will not be refunded.

#### **REFUNDS**

Requests for refunds must be submitted in writing to <u>memberservices@gsep.org</u> at least 4 weeks before the camp start date for consideration. Refunds may take up to six weeks for processing.

Refunds for cancellations occurring less than 4 weeks in advance are only considered in cases of emergency and are handled on a case-by-case basis. These requests must be submitted within 7 days of the camp start date for consideration.

Refunds are NOT issued for early departures from camp, campers who choose not to stay at camp during drop off, campers considered "no shows" (those who do not attend and did not give advance notification of cancellation), or for days missed during a camp session. This applies to programs, busing, overnights, weekend stays, and extended care for both resident and day camps.

#### **CAMP CHANGE POLICY**

Requests to make changes from one camp session to another must be sent to <a href="mailto:memberservices@gsep.org">memberservices@gsep.org</a> at least 4 weeks prior to the start of the originally scheduled campsession.

One change request per order will be accepted free of charge, and additional changes will incur an administrative fee or require the purchaser to cancel the order and begin the registration process again for the new camp session.

#### **REGISTRATION DEADLINES**

Online registration closes one week prior to the camp start date.

#### **SPACE & ATTENDANCE**

Camp space is limited so register online early to secure your space! Attendance capacity is based on the needs of the camp itself and cannot be adjusted due to late registration, transfer requests, troop needs, buddy expectations, etc. Registrants are required to notify GSEP by emailing <a href="mailto:memberservices@gsep.org">memberservices@gsep.org</a> for all cancellations.

#### **CURRENT MEMBERSHIP REQUIRED**

Any girl wishing to attend a GSEP camp must be an active Girl Scout during the camp year. If you are a member outside of the GSEP council, contact <a href="mailto:memberservices@gsep.org">memberservices@gsep.org</a>.

As part of our new Customer Engagement Initiative (CEI), GSEP has added a new membership registration system called Volunteer Systems that allows members to quickly and easily identify troop and volunteer opportunities.

RETURNING EVENT REGISTRANTS? Your user name and password have not changed. Visit gsep.org Program/Event Registration and Enter the information to the right to get started! If you forgot your user name and/or password or changed your email, please contact us at 215-564-2030 or email us at memberservices@gsep.org. Our hours are: Monday through Thursday 9 am - 5 pm.

NEW EVENT REGISTRANTS? If you do not have a user name and password, you must first create an account and register as a member in Volunteer Systems before you can use event registration! Your information will be passed to PROGRAM/EVENT REGISTRATION on a nightly basis. You can then return the next day to register for camps, programs, trainings and events.

#### **CAMPER'S ACCIDENT & SICKNESS INSURANCE**

The Girl Scout Council provides supplemental medical expense coverage for both accident and sickness for all participants in resident camp. This is included in your camp fee. In most cases, the insurance forms will be handled by the camp and the doctor or hospital. If you have any questions regarding insurance during camp, call the Camp Director. After camp is over, please check with the Human Resources department at the Shelly Ridge office.

# **Preparing for Camp**

As you are getting your camper and her things ready for camp, take time to talk about all the new adventures she will have and the friends she will make at camp. An online resource you can go to is the American Camp Association at <a href="https://www.aca.org">www.aca.org</a>.

#### IMPORTANT TIPS FOR GETTING READY

- Make an appointment for your Resident Camp Health History Record with your family doctor. Campdocs medical forms must be signed by a physician within 12 months of campattendance!
- Help your camper learn to take care of herself and her belongings on her own so that she will be more comfortable and have more fun at camp. For instance, have your camper practice making her bed.
- Encourage your camper to comb and care for her own hair. Help her find a hairstyle that requires minimal care and make sure she has the needed supplies to take care of it.
- If your camper has never spent the night away from you before, try it before camp so that you both know what to expect.
- Please label everything with your camper's full name.
- Using the Resident Camp Packing List to help your camper pack her own suitcase/duffel bag/trunk so she will know where her things are.
- Remind her to keep dirty and clean clothing separate. Pack a bag for dirty laundry.
- You will be responsible for walking luggage to your camper's unit to get her settled in. Girls sleep on a mattress so a fitted twin bottom sheet is recommended.
- Each girl is limited to 2 (two) pieces of luggage plus a sleeping bag and pillow. There is no room in the lodge for other pieces of luggage, so please be considerate of bunkmates.
- Girls should bring a day pack, water bottle, hat, sunscreen and other needed items during their active day.

#### **Bring to Check In:**

- Trading Post money in envelope. (One check can be written to cover everything. Checks should be made payable to GSEP)
  - Trading Post Deposit this amount varies
  - Tripping Money if applicable
- Medications: need to be in original container and must be included on the medications form on your camper's health record

at campdoc.com. This included over the counter and prescription medication.

#### WHAT TO BRING TO CAMP

- Medications: need to be in original container and must be included on the medications form on your camper's health record at campdoc.com. This included over the counter and prescription medication. These will be held by counselors or the Camp Health Supervisor.
- All possessions must be marked with the camper's first and last name. Please see the Resident Camp Packing List included in this packet for a complete packing list.
- See packing list for detailed list of suggestions.
- It is suggested that you pack belongings in a large plastic tote box, trunk or suitcase.

#### WHAT NOT TO BRING TO CAMP

Any items on this list will be taken and stored in the Camp Office and returned at the end of session!

- · Cell phones
- · Expensive clocks, watches or jewelry
- Personal sports equipment, unless otherwise specified
- Weapons
- NO fruity-smelling soaps, deodorant, toothpaste, perfume, food, gum or candy.
- Expensive electronic devices such as miniature DVD or CD players, MP3's, Games, tablets, e-readers
- · Hair dryers, curling irons, or flatirons
- Food or snacks—This includes mailing such things to camp as we try to adhere to any allergies as well as keep any unwanted visitors away!

#### **LOST AND FOUND**

Girl Scouts of Eastern Pennsylvania is not be responsible for any lost, stolen, or damages to any personal items. Any Lost & Found remaining at camp will be donated after the last day of camp. Please make arrangements to gather all lost items before leaving camp.

# **Transportation Policies and Procedures**

#### **BY CAR**

#### NOTE: DO NOT BRING PETS WITH YOU WHEN DROPPING OFF CAMPERS!

Check in time is 4-5PM on Sunday. Please do not plan on arriving prior to 4PM. Staff is not ready and there will be nobody to greet you at the gate. You will not get a head start by arriving early.

- The camp address, contact information and directions are in this packet.
- Please follow the directions of the camp staff for parking and unloading your vehicle.
- When picking up your camper, you will be required to show a photo ID such as a Driver's License. Campers will not be released to anyone without proper identification or to anyone not listed on the Camper Release Authorization. You must be listed on the Camper Release Authorization to pick up any camper. Please list alternates in case of an emergency.

#### **DIRECTIONS TO CAMP SHELLY RIDGE**

For GPS, please use 330 Manor Road, Miquon, PA

Public Transportation: Take SEPTA's Barren Hill or Plymouth Meeting Route 27 Bus. Get off at Northwestern Avenue, next to

Friendly's. Cross Ridge Avenue and enter property through trail (next to the "Welcome to Philadelphia" sign).

From the Schuylkill Expressway: Exit at Belmont Avenue and bear right onto Green Lane. Continue on Green Lane (hill) to Ridge Avenue. Turn left at Ridge. Continue until you reach Manor Road turn left. Continue down Manor Road to the 6th driveway on the left.

**From Route 1 (Southbound):** Exit at Fox Street. Turn right; continue on Fox until reaching Queen Lane. Turn left, and then makes a second right at Henry Avenue. Continue on Henry Avenue; merge with Ridge Avenue. Proceed on Ridge Avenue to Manor Road to the 6th driveway on the left.

From Route 309: Follow Route 309 to the Paper Mill Road Exit. Turn right and proceed past the fifth traffic light (Bethlehem Pike) Paper Mill Road now merges into Stenton Avenue. Follow Stenton Avenue and turn left at Hillcrest Avenue. Turn left at Germantown Avenue. Proceed to Bells Mills Road, turn right at Ridge Avenue. Turn right, Manor Road is the first traffic light past Friendly's Restaurant; make a left on Manor Road. Follow Manor Road to the 6th driveway on the left.

From Northwest Philadelphia (Roxborough Section): Follow Ridge Avenue, traveling west, outside the city. Turn left onto Manor Road and then turn onto the 6th driveway on the left.

**From Route 476 (Blue Route):** Take Route 476 North to the second Conshohocken Exit (Exit 18A). Bear Right on Ridge Pike. Proceed on Ridge Avenue turn onto Manor Road to the 6th driveway on the left.

## **General Camp Information**

#### **VISITOR & CAMP TOURS**

The safety of our campers and staff is our first priority. We care about your camper's safety and want to ensure she is well cared for and protected. As such, we follow the below procedures:

- Visitors must check in at the camp office and must be accompanied by camp staff at all times.
- All staff persons on site have current background checks, child abuse checks, FBI fingerprint checks, and sex offender checks.
- Camp tours are limited during the summer to protect the campers. If you would like a tour of camp, please consider attending an Open House.

#### **GSEP CAMPER CODE OF CONDUCT**

Camp life is an opportunity for girls to live and work cooperatively with adults and girls of their own age. Campers are expected to actively participate in all camp activities. The staff will do everything they can to help each girl adjust to her new environment.

Girls who exhibit unsuitable behavior will not be permitted to remain at camp. Unsuitable behavior includes, but is not limited to: Consistent non-participation in activities, uncooperative and threatening behavior, bullying, fighting, theft, abusive language, smoking, drinking or endangering the safety of themselves or others. Campers who do not abide by the cell phone policy will also be sent home. Any camper who displays such behavior will have a conference with the Camp Director, and if indicated a report will have to be filed with the appropriate authorities reflecting the changes in the mandated reporting law. The Camp Director may request that your camper leave camp due to the unsuitable behavior exhibited. The parents/ guardians will be notified and are responsible for the immediate departure of their camper from camp and for securing all travel arrangements. There will be no refund in this case.

#### **HOW TO DRESS AT CAMP**

- · Pack old, comfortable clothes in which to play games, hike, and get dirty or whatever the day calls for.
- Laundry facilities are not available for campers (except for soiled bedding). See the Resident Camp Packing list to assist with packing on previous page.
- No open-toed or open heel (clog or croc type) shoes or sandals, chunky-heeled shoes, spaghetti straps, midriffs, or halter-tops.

**NOTE:** For safety reasons, everyone at camp must wear socks at all times. Please send your camper with a clean pair of socks for each day she is there.

#### **UNIT RESPONSIBILITIES DURING CAMP**

Girls participate in Kapers, which are similar to chores or jobs, as part of the group living experience. Kapers are completed

once a day, by everyone.

Unit Kapers help sweep the unit, cleaning the bathroom, or clean up their bunk room, etc.

All-Camp Kapers help raise and lower the flag, set tables for meals, or collect litter to keep camp looking its best.

#### **MEALS DURING CAMP**

Your camper will experience a variety of both traditional and non-traditional dining (and cooking) options during her time at camp.

**Special Dietary Needs**: Please write down any dietary restrictions on the Health Form. If your child has special dietary needs that are allergy related such as; gluten-free or peanut/tree nut free please contact the camp to find out the menu. You may be asked to bring special supplies.

**NOTE**: Dinner will be the first meal served to campers when they arrive on Sunday. For Wednesday check-in, the first meal will be lunch. For Friday pick-ups, lunch will be the last meal served and for Tuesday pick-up, dinner will be served.

#### SPECIAL ARRANGEMENTS FOR LEAVING CAMP

If, for some reason, you need to pick your camper up at camp earlier than usual, please notify the camp on Sunday so we can have your camper's luggage ready. If she needs to leave camp for some special event (a brief visit from a distant relative or to swim in the finals of the swim competition, for example), please note it on the Camper Release Form on Sunday and inform the camp upon arrival.

#### **MISSING HOME**

Campers are often homesick for the first day or two, primarily during free time, and the first letters written from camp may reflect this. Homesickness is normal, but rest assured that our staff will do everything they can to ensure that your daughter will have a happy, safe, and fun week of camp. For more information about homesickness and other getting-ready-for-camp tips visit <a href="www.campparents.org/homesickness">www.campparents.org/homesickness</a> or the American Camp Association website at <a href="www.aca.org">www.aca.org</a>.

If your campers' home sickness is impacting her stay the Director will discuss the situation with the parents/guardians to develop an action plan that best suits the situation and girl. If a camper does return home, no refund will be given.

#### **PHONE CALLS**

Please do not promise to call your camper or expect her to call you. The phone at camp is for emergency and business calls only and your camper cannot be brought to the phone.

Please Note: We do not allow campers to use the phone but we can certainly relay any concerns to your child and also call you back to let you know how she is doing. CELL PHONES ARE NOT ALLOWED AT CAMP. Phones will be confiscated and returned at the end of the camp session. If your camper has a problem, she should bring it to the attention of her Counselor, the Health Supervisor or the Camp Director. Consistent with our goals of promoting self-reliance and making new friends, we limit the use of electronic technology at camp.

#### CAMP SHELLY RIDGE RALLYHOOD!

You will receive an email invitation to join the camp Rallyhood. In our CSR community forum, you can find the Confirmation Packet, chat with fellow camper guardians on the message wall, and see updates directly from camp staff! We'll make sure to post updates at least once each session. This is a private forum, only accessible to caregivers of Camp Shelly Ridge campers. To best reach the camp director or staff in the event of an emergency of sensitive issue, please use the contact information on page 1.

#### **CAMP TO HOME COMMUNICATION**

Some campers write often and others do not. However, your camper would LOVE to hear from you! Sometimes, a cure for missing home is mail from family and friends. We suggest you bring packages (NO FOOD OR SNACKS) and mail on check-in day or mail the first letter a day or so before your camper leaves for camp. Then the very first day she'll have a card or note from you. Please allow time for the mail to arrive within her session. Be aware that you might receive a letter after her arrival back home! Late mail will be returned to sender. Mail is delivered once a day.

You may email your camper while she's at camp. We will be using Bunk1. Bunk1 is a one-way communication tool that allows you to easily send messages to your camper while they are away at camp. There is no need to wait for the postal service to deliver mail. With Bunk1, your camp will print out the messages you send and deliver them to your camper along with the regular mail. Please note: all messages will be printed in black and white, color copies will not be provided. If you want your camper to receive email on Friday, it must be sent on Thursday. We do not receive the email as you send it. It is gathered and sent to the camp at 2AM, so there is a delay. Emails received after the camper leaves will not be delivered nor forwarded. For more information on Bunk1, please see the Bunk1 Guide at the end of this packet.

#### DOS & DON'TS FOR LETTER WRITING:

- DO tell your camper how much you love her.
- DO tell her you hope she's having fun!
- DO ask questions about her bunk mates, swimming group, favorite counselor, etc.
- DO send along her favorite comic strip, a picture, or fun news.
- DO tell her you can't wait to see her!
- DON'T tell her bad news such as family illness or the death of apet.

#### **SWIMMING**

Water safety education/swimming lessons are a part of all camp programs. Recreational swimming such as water games, creek study, and creek hikes are also available to campers. On Monday, campers are screened for their swimming ability by a certified Red Cross trained staff. After the screening, swimming levels are assigned to each camper. Non-swimmers and beginners are required to take lessons.

#### **TICKS**

Whether in your back yard or at camp, we feel it is important that all our campers and their families be aware of ticks and tick-related diseases. Not all ticks carry disease, but it is wise to be cautious and aware. Camp staff assists campers in taking the following precautionary actions:

- Stay in the center of paths and trails.
- Do a tick check immediately after walking through dense woods and grasses.
- Wear proper clothing.
- Campers may apply insect repellent if they choose to bring it. (Younger campers will be assisted to avoid over application of chemical repellent.)
- Each camper monitors herself and her clothing at least twice daily forticks.
- If a tick is found imbedded in the skin, the camper reports to the Counselor or Health Supervisor for removal and treatment. The Health Supervisor will record the incident.
- Your child may bring home more than Arts and Crafts don't forget to check for ticks after you return home from camp. If you have any questions about ticks, please call the Camp Health Supervisor for more information.

#### **HEAD LICE**

A head check will be performed on the first day of camp. Campers with head lice or nits are not allowed to attend camp. If head lice or nits are found, you will be contacted and asked to pick up your camper immediately. Campers cannot return until they are nit free.

PACKING LIST – PLEASE LABEL ALL BELONGINGS		
CLOTHING (Dress in layers)  Shirts and T-shirts (no halter, spaghetti strap tanktops, or tube tops at camp) Sweatshirt, windbreaker or warm sweater (it can cooldown overnight) Shorts Long pants or jeans (2-3 pairs for horsebackriding) Underwear Pajamas Swimsuit and towel Rain coat or poncho Socks that cover the ankle (a pair for each day, plus 3)		
FOOTWEAR (shoes & socks must be worn at all times)  2 pairs of sturdy sneakers or athletic shoes (no sandals, clogs, open-toed shoes or open-heeled shoes)  Water shoes for creek, lake and/orrafting Shower shoes (typically flipflops) Water proof shoes or boots for rainydays Broken in hiking boots and socks for hiking programs Riding boots with a 1 inch heel for riding programs		
TOILETRIES  Sunscreen Hat for sun protection Shampoo and conditioner Soap Toothbrush & toothpaste Comb or brush Sanitary supplies Deodorant (non-aerosol) Shower tote or bag Hand lotion Lip protection Insect repellent (non-aerosol)		
SUPPLIES  Sleeping bag Extra blanket (for cooler nights) or sheet (for hotternights) Twin Fitted sheet to place over mattress Washcloths and towels Pillow Laundry bag for dirty clothes to be taken home mesh or cotton work best Mess Kit (plastic or metal plate or bowl, plastic or metal cup, and silverware) for cookouts Flashlight and extra batteries Reusable water bottles (at least 1 liter) Backpack or tote bag to pack daily itemsin		
OPTIONAL  Camera Sunglasses Bandana Cards, books, or quiet games Stationery, pen, pre-addressed envelopes, and stamps		
Small duffle bag for multi-night tripping programs		

	E LEAVE THESE ITEMS AT HOME:
	Cell phones- they are prohibited at camp for the safety of all campers and staff.  Scented items (chap stick, soap, shampoo, btions, etc.)-they attract bees, mosquitoes, raccoons, and other creatures.
П	Look for unscented products.  Snack foods and drinks except for special detary needs, i.e. gluten or dairy free products. – must be turned in upon
_	check in at camp.
	Alcoholic beverages
	Non-prescription drugs weapons
	Expensive electronic devices (mp3 players, tablets,etc)
	Hair Dryers/curlingirons/straighteners Expensive clocks, watches or jewelry
	Personal sports equipment
	Pets – pets are not permitted outside of the car drop off or pick up. Do your pets a favor and leave them at home!



## KEEP UP WITH CAMP ALL SUMMER LONG!

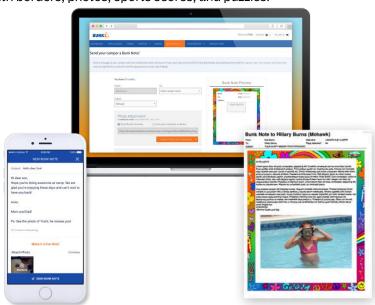
Stay in touch with your camper at camp with Bunk Notes. Your message will be delivered to the camp within 24 hours. No need to wait for snail mail - Bunk1 makes it easy to communicate with your child. Download the Bunk1 App on iOS or Android devices to stay connected wherever you go!

#### **GET STARTED TODAY!**

- · Go to www.Bunk1.com
  - RETURNING PARENTS will login using their email address and password.
  - NEW PARENTS will click "New Here? Get Started" and complete the basic form.
  - The Invitation Code for Laughing Waters is: 19LAUGHING371
  - The Invitation Code for Mosey Wood is: 19MOSEYW404
  - The Invitation Code for Shelly Ridge is: SHELLY19
  - The Invitation Code for **Wood Haven** is: 19WHAVEN405
- You will be prompted to select a bundle for access to your Parent Portal. Bundles include credits for you to send Bunk Notes and enhance your notes with borders, photos, sports scores, and puzzles.

Send Bunk Notes day or night! Your camp receives a pdf at 2 AM EST each day containing all Bunk Notes received in the last 24 hours. Camp prints each Bunk Note and delivers them to your camper with the regular mail. You can purchase more credits anytime in the Bunk Notes menu.

On the go? Purchase Bunk Notes Express and receive a unique email address to send your Bunk Note directly from an email account. Your message is still delivered as a Bunk Note. Each time you send a message, 1 credit is deducted from your account. Your Bunk Note will not be sent via Bunk Notes Express unless you have credits in your account.



### FREQUENTLY ASKED QUESTIONS:

Can other relatives use these services? Absolutely! In your Ouick Get the latest news from camp and send Links you'll select Invite Family Members, enter their details and they will be sent an email. PLEASE NOTE this will prompt them to set up their own account. It does not provide them access to your account OR your Bunk Note Credits.

Questions or Problems? The Bunk1 team is available to support you 7 days a week during peak season. They guarantee a response within 24 hours and it's usually much quicker than that. Please call Bunk1 at 1-888-465-2267 or email support@bunk1.com.

Google Chrome is the preferred web browser for using Bunk1. Download Chrome for free by visiting: www.google.com/intl/en/chrome/browser/.

Download the Bunk1 Mobile App

Bunk Notes on the go! The Bunk1 mobile app is the best way to keep in touch with camp.



